

Siesta Silver Jewelry, LLC

Exchange and Return Form

sales@siestasilverjewelry.com

Tel(269)548-7300 Fax(269)649-9963

Important: Item(s) being returned or exchanged must be in its original condition. Full refund if item(s) returned within 10 days after receipt of order. Returns after 10 days may be allowed if in original condition with a 15% restocking fee. *Belly Rings may not be returned.

STEP 1 Please fill out information below.

Customer Name: _____

Invoice Number: _____

Customer Address: _____

Email: _____

City: _____ State: _____ ZIP: _____

Telephone: _____

STEP 2 List item(s) you are returning, including reason

QTY	Item Number	Reason	Invoice Price	Total
Return Total				

- 1 - Wrong item shipped
- 2 - Damaged or defective
- 3 - Changed Mind
- 4 - Color or Size not as expected
- 5 - Other _____

STEP 3 How would you like us to handle your request?

*Shipping fees are non-refundable.

Exchange/Replace item(s) (Please fill out re-order section below)

Refund

Apply to new purchase below

Store Credit

STEP 4 Please place your Re-order here

QTY	Item Number	Description	Unit Price	Total
Total Order				

STEP 5

Enclose this form along with the merchandise in a padded package. Allow 3-5 days after receiving your return to process your request.

MAIL TO:

Siesta Silver Jewelry, LLC

Attn: RETURNS PROCESSING

PO BOX 15

VICKSBURG MI 49097